The Chinese University of Hong Kong

Divinity School of Chung Chi College

Field Education

Questionnaire – Feedback from Congregation/Colleague

This questionnaire is designed to facilitate the student’s self-understanding in connection to his/her performance in ministry from the point of view of the congregation/colleagues. Please complete it and return to the student. Thanks.

1. Name of Student:ˍˍˍˍˍˍˍˍˍˍˍ
2. Name of Church & institution:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Date of filling this form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Are you a congregation member of the placement church or a colleague of the student?

○ Congregation member ○ Colleague

1. In your opinion, what was the student’s most significant ministry during the placement period?

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1. In your opinion, how effective does the student seem to be in the ministry areas that s/he has involved?

○Very effective　　○Effective　　○General　　○Ineffective　　○Very ineffective

1. In you opinion, what ministry areas or personal areas in which the student needs to give more time or attention to enhance his/her ministry?

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1. In your opinion, what gifts does the student have which have been used during the placement period?

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1. In your opinion, the student has exercised what primary leadership style:

○Authoritarian　　○Democratic　　○Passive

○Others（pls. state：ˍˍˍˍˍˍˍˍˍˍˍ）

1. In the student’s relationships with people, in your opinion, s/he is perceived as（all those, which apply）

○Open　○Reserved　 ○Approachable　 ○Caring　　 ○Distant　 ○Warm

○Aloof　 ○Honest　 ○Manipulative　 ○Defensive ○Outgoing

○Strong Willed

1. In managing conflicts, which of the following styles have you seen the student using, or the student has reported using -

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Never Always | | | | | | NA |
|  |  | 0 | 1 | 2 | 3 | 4 | 5 |
| 1. Withdrawing (Withdraws into shell to avoid conflict – gives up on personal goals – stays away from issues |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Forcing (Overpowers by forcing own solution to conflict – personal goals highly important and relationships of minor importance. |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Smoothing (Relationships important and personal goals of little importance – wants to be accepted and liked by others – thinks conflict should be avoided in favor of harmony |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Compromising (Moderately concerned with own goals and relationships – in conflict, gives up part of own goal and persuades other person to give up part of his goal so that both sides gain something – (the middle ground) |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Confronting – Highly values own goals and relationships – view conflicts as problems to be solved – seeks solution that achieves own goals and goals of other person – view conflict as means of reducing tension and improving relationships. |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Attitudes

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | Maximum requires  Effectiveness attention | | | | | | NA |
|  | |  | 5 | 4 | 3 | 2 | 1 | 0 |
| a. | Takes initiatives in fulfilling responsibilities |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b. | Protects confidentiality |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Is punctual |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Complete tasks |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Can work under pressure |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Teachable: open to learn |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Open to diverse persons/life styles |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Finds opportunities for spiritual growth |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Take criticism well |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| j. | Takes praise well |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| k. | Can admit lack of knowledge/ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| l. | Can identify own strengths |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| m. | Helps groups to achieve their goals |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| n. | Open to new insights |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| o. | Comfortable in leadership role |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| p. | Comfortable in follower role |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| q. | Seeks feedback from members |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| r. | Can risk failure |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| s. | Willing to share the “housekeeping” (routine aspects) of church life |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| t. | Willing to share the “mission” (exciting aspects) of church life |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| u. | Authentic – real in attitudes |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| v. | Possesses a sustaining faith |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Preaching and Teaching Skills:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | Maximum requires  Effectiveness attention | | | | | | |  |
|  | |  | 5 | 4 | 3 | 2 | 1 | 0 | NA | |
| a. | Appropriate selection of subject |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| b. | Well thought out |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| c. | Development of major theme |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| d. | Biblically-based |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| e. | Related to people’s situations |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| f. | Presentation |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| g. | Clarity of thought |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| h. | Confidence |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| i. | Gained attention |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| j. | Preached with impact and effect |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| k. | Voice (used full range) |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| l. | Time (was congregational interest retained?) |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| m. | Ability to assess effectiveness of program |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |
| n. | Use of resources and resource people |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ | |

1. Pastoral Care Skills and Interpersonal Relationships

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | Maximum requires  Effectiveness attention | | | | | |  |
|  | |  | 5 | 4 | 3 | 2 | 1 | 0 | NA |
| a. | Ability to get person to relax, talk openly |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b. | Warm, approachable |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Identification of needs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Sensitivity |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Listening ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Continuing support of people |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Appropriate use of resource person |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Shows ability to affirm, give hope |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Accurate self-understanding |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| j. | Ability to relate to age groups |  |  |  |  |  |  |  |  |
|  | 1. 5-10 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 2. 11-19 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 3. 20-40 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 4. 41-60 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 5. 61 and over |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| k. | Liaison with other leaders |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| l. | Appreciates contributions of all and affirms worth of each person when appropriate |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Administrative and Leadership Skills

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | Maximum requires  Effectiveness attention | | | | | |  |
|  | |  | 5 | 4 | 3 | 2 | 1 | 0 | NA |
| a. | Ability to set goals |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b. | Organizational ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Time management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Resources management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Personnel management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Creates atmosphere of trust in group |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Exercises personal authority |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Adaptability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Leadership qualities |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

Thank You