THEO 5002: Graduate Thesis I-III

Course Instructors:
Dr. Christina Wong [THEO5002A, Room: CCT T21]
Dr. Marina X. J. Wang [THEO5002B, Room: CCT T20]
Dr. Sonia Wong [THEO5002C, Room: CCT T41]
Dr. Kanny Chou [THEO5002D, Room: CCT G01]
1ˢᵗ Term 2017 / 2018; Friday 9:30-11:15am

I.   Aim of the Course
   Welcome for joining this course, the thesis writing. The purpose of this course is to prepare M.Div. / BD students for their graduate theses writing under the supervision of their individual academic advisor.

II.   Learning Outcomes:
   A)   Knowledge Outcomes
   With the thesis writing skills learned in this course, it is expected that all theses shall be submitted on time, end of May 2018. **Late submission may cause late graduation.**

III.   Learning Activities
   A)   Lectures:
   There will be regular lectures and/or tutorials in some weeks. The electronic teaching medium BLACKBOARD / Group email will serve as a discussion and information exchange forum.

   B)   Tutorials:
   There are some group discussion and/or individual meeting during the semester; students are to be grouped together in 8-10 to discuss the papers.

   C)   Meeting with Academic Advisor:
   Students should meet their academic advisor at least three times during the first semester. There will be a form for meeting details. Students shall keep it until the last meeting. And academic advisor shall submit the form with grading to the course instructor after last meeting.

   D)   Extra Meeting outside class room:
   Besides scheduled lectures and tutorials, it is possible for students to ask for individual or group discussion / meeting with course instructor outside class. Simply contact the course instructor personally or via email.

   E)   Class Schedule:

Week	Content	Working Plan
#1 8/9	Lecture (Room G01): * Course outline (Kanny, 20 min) * Design your thesis (Christina, 20 min) * Format & citation (Sonia, 20 min) * Q & A (Marina, 20 min)	• Area of interest • Scope of thesis • Divide into 4 Groups (8-10 students) • Select time slot (~15 min) for individual meeting
#2 15/9	Tutorial: * individual discussion with instructor	

#3 22/9	Tutorial: * individual discussion with instructor	
#4 29/9	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	• Contact individual academic advisor on or before 29/9
#5 6/10	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	• Submission of Thesis Outline
#6 13/10	Tutorial: * Group discussion of outline	
#7 20/10	Tutorial: * Group discussion of outline	
#8 27/10	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	• Submission of Thesis Outline to academic advisor on or before 27/10
#9 3/11	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	
#10 10/11	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	• Submission of Chapter 1
#11 17/11	Tutorial: * Group discussion of Chapter 1	
#12 24/11	Tutorial: * Group discussion of Chapter 1	
#13 1/12	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	• Submission of Chapter 1 to academic advisor on or before 1/12

IV.   Assessment Scheme (based on Paper-Grading Rubric System)

1. Outline of Thesis   20%
   Draft your thesis outline with Paper Title, Table of Content, Introduction, Conclusion and Book List (3-4 pages). [Assessment: Thesis Statement (5), Table of Content (5), Introduction (4), Conclusion (4), Citation (2)]

2. Chapter 1 (8-10 pages)   20%
   [Assessment: Argument (5), Counter-Arguments (2), Organization (5), Writing Style (5), Citation (3)]

3. Participation   10%
   • Late ≥ 5 minutes = 1 mark Deduction
   • Late ≥ 15 minutes = 2 marks Deduction
   • No show = 3 marks Deduction

4. Meeting with academic advisor   30%
   • Meet at least 3 times [on or before 29/9; 27/10 & 1/12 with Endorsement Form (Term I)]

5. Punctuality:
   a) Outline of Thesis   10%
   b) Chapter 1   10%
   Outline and Chapter 1 are to be submitted on or before week 5 & 10. Soft copy shall be submitted to instructor + Group email. Deduction of marks applies to late submission, each day 2 marks (out of 10).

Instructors Contact Details
Instructor: Dr. Christina Wong (Feminist Theology) e-mail: wycwong@cuhk.edu.hk
                 Dr. Marina Wang (Chinese Church History) email: marina.wang@cuhk.edu.hk
                 Dr. Sonia Wong (OT) email: sonia.wong@cuhk.edu.hk
                 Dr. Kanny Chou (NT) email: choukanny@yahoo.com.hk

Please use the e-mails and Group email for all course communication.

2nd & 3rd Terms

A)   Class Schedule:

Week	Content	Working Plan
#1 12/1	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	
#2 19/1	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	Submission of Chapter 2
#3 26/1	Tutorial: * Group discussion of Ch. 2	
#4 2/2	Tutorial: * Group discussion of Ch. 2	
#5 9/2	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	Submission of Chapter 2 to academic advisor on or before 9/2
16/2	Lunar New Year Holiday	
#6 23/2	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	
#7 2/3	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	
#8 9/3	[Optional Lecture / Tutorial / Workshop / Individual Discussion]	Submission of Chapter 3 and Final Chapter
#9 16/3	Tutorial: * Group discussion of Ch. 3 & Final Ch.	
#10 23/3	Tutorial: * Group discussion of Ch. 3 & Final Ch.	
30/3	Easter Holiday	
#11 6/4	[Optional Lecture / Tutorial / Workshop / Individual Discussion if needed]	Submission of Ch. 3 & Final Ch. to academic advisor on or before 6/4
#12 13/4	[Optional Lecture / Tutorial / Workshop / Individual Discussion if needed]	Re-working on Introduction and Conclusion
#13 20/4	[Optional Lecture / Tutorial / Workshop / Individual Discussion if needed]	Submission of First Draft to academic advisor and instructor on or before 20/4
May	Individual Discussion if needed	Re-working on First Draft
31/5		Submission Final Draft to Office
June	Individual Discussion if needed	Arrangement for re-submission
30/6		Final Grading by Instructors