The Chinese University of Hong Kong

Divinity School of Chung Chi College

Field Education

Questionnaire – Feedback from Congregation/Colleague

This questionnaire is designed to facilitate the student’s self-understanding in connection to his/her performance in ministry from the point of view of the congregation/colleagues. Please complete it and return to the student. Thanks.

1. Name of Student:ˍˍˍˍˍˍˍˍˍˍˍ
2. Name of Church & institution:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Date of filling this form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Are you a congregation member of the placement church or a colleague of the student?

○ Congregation member ○ Colleague

1. In your opinion, what was the student’s most significant ministry during the placement period?

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

1. In your opinion, how effective does the student seem to be in the ministry areas that s/he has involved?

○Very effective　　○Effective　　○General　　○Ineffective　　○Very ineffective

1. In you opinion, what ministry areas or personal areas in which the student needs to give more time or attention to enhance his/her ministry?

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. In your opinion, what gifts does the student have which have been used during the placement period?

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

ˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍˍ

1. In your opinion, the student has exercised what primary leadership style:

○Authoritarian　　○Democratic　　○Passive

○Others（pls. state：ˍˍˍˍˍˍˍˍˍˍˍ）

1. In the student’s relationships with people, in your opinion, s/he is perceived as（all those, which apply）

○Open　○Reserved　 ○Approachable　 ○Caring　　 ○Distant　 ○Warm

○Aloof　 ○Honest　 ○Manipulative　 ○Defensive ○Outgoing

○Strong Willed

1. In managing conflicts, which of the following styles have you seen the student using, or the student has reported using -

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Never Always | NA |
|  |  | 0 | 1 | 2 | 3 | 4 | 5 |
| 1. Withdrawing (Withdraws into shell to avoid conflict – gives up on personal goals – stays away from issues
 |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Forcing (Overpowers by forcing own solution to conflict – personal goals highly important and relationships of minor importance.
 |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Smoothing (Relationships important and personal goals of little importance – wants to be accepted and liked by others – thinks conflict should be avoided in favor of harmony
 |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Compromising (Moderately concerned with own goals and relationships – in conflict, gives up part of own goal and persuades other person to give up part of his goal so that both sides gain something – (the middle ground)
 |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| 1. Confronting – Highly values own goals and relationships – view conflicts as problems to be solved – seeks solution that achieves own goals and goals of other person – view conflict as means of reducing tension and improving relationships.
 |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Attitudes

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Maximum requiresEffectiveness attention | NA |
|  |  | 5 | 4 | 3 | 2 | 1 | 0 |
| a.  | Takes initiatives in fulfilling responsibilities |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b.  | Protects confidentiality |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Is punctual |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Complete tasks |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Can work under pressure |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Teachable: open to learn |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Open to diverse persons/life styles |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Finds opportunities for spiritual growth |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Take criticism well |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| j. | Takes praise well |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| k. | Can admit lack of knowledge/ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| l. | Can identify own strengths |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| m. | Helps groups to achieve their goals |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| n. | Open to new insights |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| o. | Comfortable in leadership role |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| p. | Comfortable in follower role |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| q. | Seeks feedback from members |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| r. | Can risk failure |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| s. | Willing to share the “housekeeping” (routine aspects) of church life |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| t. | Willing to share the “mission” (exciting aspects) of church life |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| u. | Authentic – real in attitudes |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| v. | Possesses a sustaining faith |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Preaching and Teaching Skills:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Maximum requiresEffectiveness attention　 |  |
|  |  | 5 | 4 | 3 | 2 | 1 | 0 | NA |
| a.  | Appropriate selection of subject |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b.  | Well thought out |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Development of major theme |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Biblically-based |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Related to people’s situations |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Presentation |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Clarity of thought |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Confidence |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Gained attention |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| j. | Preached with impact and effect |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| k. | Voice (used full range) |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| l. | Time (was congregational interest retained?) |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| m. | Ability to assess effectiveness of program |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| n. | Use of resources and resource people |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Pastoral Care Skills and Interpersonal Relationships

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Maximum requiresEffectiveness attention |  |
|  |  | 5 | 4 | 3 | 2 | 1 | 0 | NA |
| a.  | Ability to get person to relax, talk openly |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b.  | Warm, approachable |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Identification of needs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Sensitivity |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Listening ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Continuing support of people |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Appropriate use of resource person |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Shows ability to affirm, give hope |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Accurate self-understanding |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| j. | Ability to relate to age groups |  |  |  |  |  |  |  |  |
|  | 1. 5-10 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 2. 11-19 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 3. 20-40 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 4. 41-60 yrs |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
|  | 5. 61 and over  |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| k. | Liaison with other leaders |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| l. | Appreciates contributions of all and affirms worth of each person when appropriate |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

1. Administrative and Leadership Skills

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Maximum requiresEffectiveness attention |  |
|  |  | 5 | 4 | 3 | 2 | 1 | 0 | NA |
| a.  | Ability to set goals |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| b.  | Organizational ability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| c. | Time management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| d. | Resources management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| e. | Personnel management |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| f. | Creates atmosphere of trust in group |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| g. | Exercises personal authority |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| h. | Adaptability |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |
| i. | Leadership qualities |  | ○ | ○ | ○ | ○ | ○ | ○ | ○ |

Thank You